

Mrs. Tamara Hallee  
Principal  
(603) 431-6723



Greenland Central School  
70 Post Road  
Greenland, NH 03840

Dear Volunteer,

Thank you for your interest in providing volunteer service to our school. The talent and support shared by individuals such as yourself can certainly make our school a more dynamic and successful educational setting.

It is however, necessary to take precautions in screening our volunteers to maintain the safety of our school facility. If you would like to participate as a volunteer/chaperone in any capacity (i.e. classroom, or library media volunteer, field trip chaperone, athletic team assistant, etc.), you must continue reading and complete the form in this packet.

Please read below the New Hampshire RSA 632-A: 10, *Prohibition from Childcare Services of Persons Convicted of Certain Offenses*, complete the GCS Volunteer Application and turn into the Main Office. The Main Office will then give you the paperwork you will need to complete and have notarized to have your fingerprints and background check completed.

For your reference the **Guidelines for Volunteers** is attached.

Thank you again for your willingness to volunteer and for strengthening the partnership between home, school and community.

Sincerely,

Tamara Hallee  
Principal

**New Hampshire Education Laws Annotated**

**RSA 632-A:10 Prohibition from Child Care Service of Persons Convicted of Certain Offenses**

I. A person is guilty of a class A felony if, having been convicted in this or any other jurisdiction of any felonious offense involving child pornography, or of a felonious physical assault on a minor, or any sexual assault, he/she knowingly undertakes employment or volunteer service involving the care, instruction or guidance of minor children, including, but not limited to, service as a teacher, a coach, or worker of any type in child athletics, a day care worker, a boy or girl scout master or leader or worker, a summer camp counselor or worker of any type, a guidance counselor, or a school administrator of any type.

II. A person is guilty of a class B felony if, having been convicted in this or any other jurisdiction, of any of the offenses specified in paragraph I of this section, he/she knowingly fails to provide information of such conviction when applying or volunteering for service employment of any type involving the care, instruction or guidance of minor children, including, but not limited to, the types of service set forth in paragraph I.

III. A person is guilty of a class B felony if, having been convicted in this or any other jurisdiction of any of the offenses specified in paragraph I of this section, he/she knowingly fails to provide information of such conviction when making application for initial teacher certification in this state.

## Guidelines for Volunteers

Thank you for volunteering at GCS! We appreciate you taking the time to assist in the education of our children.

### *A school volunteer is:*

#### **Dependable**

- The volunteer arrives on time;
- If a volunteer time cannot be kept the teacher should be notified as far in advance as possible;
- The volunteer will sign in upon arrival at school and will wear a name tag while volunteering.

#### **Discreet**

- **A volunteer's work is confidential and must adhere to FERPA guidelines.** Students should not be discussed with anyone except the appropriate school personnel. If a volunteer has questions about school policies or procedures, they should be discussed with appropriate school personnel, not outside of school.

#### **Responsible**

- The volunteer follows the direction of the teacher and communicates regularly with him/her;
- If a volunteer works with children outside the classroom, they should not be taken to any area except that specified by the teacher;
- Volunteers do not release a child to any other person.

#### **Helpful to Children**

- A volunteer is most effective if he/she:
  - Demonstrates patience and understanding with children;
  - Motivates students by praising their accomplishments, even if the accomplishments are small ones.

#### **Professional**

- A school volunteer conducts him/herself as a professional member of a team.

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**Greenland Central School Volunteer Application**  
**(School Year 2019-20)**  
**PLEASE PRINT CLEARLY**

NAME: (Print) \_\_\_\_\_ CHILD'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

PRIMARY PHONE #: \_\_\_\_\_ SECONDARY PHONE #: \_\_\_\_\_

Please answer the following questions:

1. Have you ever been convicted of any crime that has not been annulled or pardoned other than a minor traffic offense?  
 Yes  No
2. Are there currently any criminal charges pending against you at the time of this application?  
 Yes  No
3. Have you ever had any professional license or certificate suspended or revoked in any state or have you voluntarily surrendered a professional license or certificate?  
 Yes  No
4. Have you ever resigned a position following allegations of physical or sexual abuse?  
 Yes  No
5. Have you ever been found to have abused or neglected children or elders?  
 Yes  No

If you answered YES to any of the questions above, please provide details below. Conviction of a crime is not an automatic bar to volunteer participation. Falsification of information or misleading information on this application shall be fully sufficient grounds to refuse to place an applicant in a volunteer assignment or, if placed, shall be immediate cause for dismissal and/or discharge.

**Additional Information:**

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By signing below, you confirm that you have read and will adhere to the volunteer guidelines and agree to strict confidentiality regarding any information about student and/ or staff that you are privileged to. You understand that Greenland Police Department will run a local records check. At any time, the building principal or his/ her designee can deny volunteer privileges.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**For office use only:** Local Record Check Requested \_\_\_\_\_ Local Record Check Complete \_\_\_\_\_  
State Record Check Documents mailed \_\_\_\_\_ State Record Check Complete \_\_\_\_\_

